

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

August 24, 2017  
6:00 p.m.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mrs. Oppegaard   X        Mr. Calhoun        X        Mrs. Smith        A   .

Mr. Susino        X        Mr. Lopez        X        Mr. Wescott        X   .

Mrs. Lewis        A        Ms. Mordaunt        X        Mrs. Saldutti        A(6:05)   .

Others Present

Dr. Mercora        X        Mr. Folk        X  

**III. FLAG SALUTE**

**IV. CAUCUS**

Motion by A. Susino and seconded by D Calhoun to go into caucus to discuss personnel at 6:05

Mrs. Oppegaard   X        Mr. Calhoun        X        Mrs. Smith        A   .

Mr. Susino        X        Mr. Lopez        X        Mr. Wescott        X   .

Mrs. Lewis        A        Ms. Mordaunt        X        Mrs. Saldutti        X   .

Motion by A. Susino and seconded by C. Mordaunt to reconvene from caucus

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> X </u>	Mrs. Smith	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mrs. Lewis	<u> A </u>	Ms. Mordaunt	<u> X </u>	Mrs. Saldutti	<u> X </u>

**IV. PRESENTATIONS**

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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**VI. MINUTES**

MOTION, The Board of Education approves the Minutes of the Business Meeting of July 27, 2017 and the Minutes of the NJSBA Board and District Goal Meeting of July 8, 2017.

Motion:  D. Calhoun  Second:  C. Mordaunt

All in Favor  X  Oppose

**VII. ADMINISTRATION AND COMMITTEE REPORTS**

**A. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion:  A Susino  Second:  A. Lopez

All in Favor  X  Oppose

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: B. Wescott Second: D. Calhoun.

All in Favor X Oppose \_\_\_\_\_.

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

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Thank you custodial staff - summer work done well. Building looks great!

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Thank you to teachers. Rooms look great

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On the 21<sup>st</sup>, met with Representatives Houghtaling and Downey

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On the 22<sup>nd</sup> met with Vin Gopal, candidate for NJ Senate, and toured the building.

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On 9/16/17 there will be a bocce tournament to benefit the 8<sup>th</sup> grade fundraising

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C. EDUCATION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: A. Lopez Second: A. Susino.

Mrs. Oppegaard X Mr. Calhoun X Mrs. Smith A.

Mr. Susino X Mr. Lopez X Mr. Wescott X.

Mrs. Lewis A Ms. Mordaunt X Mrs. Saldutti X.



**X. OLD BUSINESS**

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None

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**XI. NEW BUSINESS**

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Retreat on Tuesday, September 5, at 6 p.m.

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**XII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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Mr. Wardell - Morris Avenue - Council Liason - emailed Mrs Gionfriddo - Design Academy?

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Mr. Gunderson - cost

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**XIII. MOTION TO ADJOURN**

Motion: A. Susino

Second: C. Mordaunt

All in Favor X

Oppose \_\_\_\_\_

Time: 7:00 P.M.

# DOCUMENT A

4374

Neptune City Board of Education  
Thursday, August 24, 2017  
Business Meeting 6:00 P.M

## Chief School Administrator's Report:

Agenda:

### Discussion

Start of Year Updates  
Stephen Covey - Leader in Me  
Chromebooks

### New School Year Information

Professional Days - Tuesday, September 5; Wednesday, September 6, 2017  
Pre-School Orientation on Wednesday, September 6, 2017 at 9:30 a.m.  
Kindergarten Orientation on Wednesday, September 7, 2017 at 10 a.m.  
New Student Orientation - August 30, 2017 at 10 a.m.  
First Day of School - Thursday, September 7, 2017 (1/2 day)  
and second day, Friday September 7, 2017 (1/2 day)  
Back-to-School Night - Tuesday, September 12, 2017 - 6:30 p.m.  
Picture Day - All Grades on September 12, 2017

### Approval (s):

See Section C

### Inservice

Tuesday and Wednesday, September 5 and 6, 2017

## DOCUMENT A-1

### Informational Material:

Enrollment Projections for School Year 2017-2018	
Preschool	07
Kindergarten	23
1st Grade	25
2nd Grade	44
3rd Grade	28
4th Grade	30
5th Grade	29
6th Grade	28
7th Grade	36
8th Grade	40
	<u>290</u>

**CORRESPONDENCE**

**August 24, 2017**

Letter from Meghan Turner regarding non acceptance of our offer of employment for the 2017-2018 school year.

Neptune City Board of Education  
August 24, 2017  
Business Meeting

1. EDUCATION

RESOLUTIONS

1. To approve Liliana Rios, Brookdale Community College student, for field observation for 60 hours for the 2017-2018 school year.
2. To approve Mentoring Plan for the 2017-2018 school year.
3. To approve Science Curriculum for Grades 3, 4, 5
4. To approve the following teachers as mentors per the 2017-2018 Mentoring Plan: Lisa Meyer, Barbara Reynolds, Sue Tonzola, Jeanne Gionfriddo, Bethany O'Brien
5. To approve the following persons for the School Improvement Panel for the 2017-2018 school year: Debra Mercora, Lisa Emmons, Rachael Twigg
6. To approve the following persons for the District Evaluation Advisory Committee for the 2017-2018 school year: Debra Mercora, Lisa Emmons, Leigh White, Christine Mourdaunt
7. To approve Statement of Assurance for Professional Development Plan.
8. To approve Hanna Manson, Monmouth University student, for field observation for clinical practice for the 2017-2018 school year.
9. To approve Skyler Schack, Monmouth University student, for field observation for clinical practice for the 2017-2018 school year.
10. To approve Danielle Leavitt as a student teacher for the 2017-2018 school year

*ACTION FOLLOWUP* \_\_\_\_\_.

2. OPERATIONS

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$571,569.75 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of July 31, 2017, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of July 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports for the month of July, 2017.
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve Board Self-Evaluation and Board and District Goals and Action Plans for 2017-2018 as follows:



Neptune City BOE District Goals 2017-2018:

## Goal 1: STUDENT ACHIEVEMENT

- All Primary School students will have mastered the appropriate academic standards (i.e. Common Core Standards) by improving Benchmark scores through holistic rubrics aligned to the CCS.
- All Elementary School students will have mastered the appropriate academic standards (i.e. New Jersey State Student Learning Standards and the Common Core Standards) by improving NJASK scores and achieving adequate yearly growth based on Student Growth Percentiles (SGP) as outlined by the NJDOE.
- All Middle School students will have mastered the appropriate academic standards (i.e. New Jersey State Student Learning Standards and the Common Core Standards) by improving NJASK scores and achieving adequate yearly growth based on Student Growth Percentiles (SGP) as outlined by the NJDOE
- Support student in the use of 21<sup>st</sup> learning skills through the implementation of Google Classroom

## Goal 2: COMMUNITY RELATIONS

- Continue to develop programs to strengthen the home-school connection and stakeholder investment in student achievement and learning
- Continue to use community resources to support academic, social and civic learning
- Continue to help students and staff recognize and appreciate Neptune City's Diversity

## Goal 3: STAFF DEVELOPMENT

- Provide NCSDEducators opportunities to learn and implement best practice in STEAM
  1. Write and adopt a new Science Curriculum
  2. Adopt a new Science Program and tools for implementation STEAM
- Engage all educators in planning, assessing and reviewing professional development initiatives as they pertain to the process of student learning and achievement
- Provide NCSDEducators with professional learning opportunities in the use of Google classroom
- Implement the Leader in Me Process with the goal of becoming recognized as a Lighthouse School

## Goal 4: FACILITIES/FINANCE/OPERATIONS

- Review and analyze the NCLB Federal grant
- Review and analyze funds for technology needs (instruction, operating procedures and personnel)
- Continue to manage finances efficiently through fiscally-responsible budget planning which sustains successful academic programs as well as student success through our current economic challenge
  - This includes short term as well as long term planning forecasting with the ultimate goal to maximize the value of our expenditures, tightly control spending and where possible increase revenue
- Continue to meet with State officials regarding fiscal challenges
  1. Continue to develop internal and external relationships and partnerships within our borough and sending district relationship
  2. Hire a Business Administrator/Board Secretary and restructure the Administrative Office

Neptune City Board of Education Goals 2017-2018

Goal 1: Collaboratively assist the Chief School Administrator through the boards appropriate areas of responsibility to maximize resources, improve instructional programming and curriculum, and increase student achievement.

Major Activities

- Members will attend NJSBA board trainings and informational sessions to deepen their understandings of district business and board member roles and responsibilities as they contribute to the success of the district  
Topics to include:
  - Committee Effectiveness
  - Board's Role in Policy
  - Mission statement revision/branding
- Administration and staff will continue to write, revise and publish curricula as scheduled and present final drafts to board for approval.
- Curricula to be revised:
  - Science
  - Technology
  - Google Training
- The BOE will support the implementation of the QSAC District Improvement Plan as presented for approval; supporting changes and modification in program, personnel, and fiscal support when necessary to best support the success of the students of Neptune City.

Goal 2: Successfully develop and maintain a school budget that allows the Neptune City Board of Education to provide the best possible education for the children of Neptune City.

Major Activities

- Continue to maintain fiscal management priorities; Review and analyze budget to assess changes necessary for restructuring and or expansion of district needs.
  - Negotiate a fiscally responsible agreement with NCEA that meets the instructional needs of the students of NCSD
  - Meet with Neptune City Town Council to continue the dialogue regarding the fiscal challenges of NCSD
  - Hire a Business Administrator/Board Secretary and restructure Administrative Office
9. To approve Special Education Tuition Contract for the 2017-2018 school year between Neptune City BOE and Bayshore Jointure Commission (The Shore Center) for one student for the period commencing on September 1, 2017 for a tuition charge based upon a monthly charge of \$5,000.00. Included in the tuition price are the following weekly related services: Speech/Language Therapy: 1x individual 2x group session per week (90 minutes) Also, there is an additional charge for more than 1 individual speech session. Occupational Therapy: 2x 30 minute sessions per week (60 minutes). If applicable for additional services, Speech Services at a rate of \$84.00/hour and Occupational Therapy Services at a rate of \$119.00/hour.
  10. To approve a contract with Xanadu Behavior Therapy, Inc. for Applied Behavioral Analysis at a rate of \$125.00 per hour not to exceed 60 hours for the 2017-2018 school year.
  11. To approve Special Education Tuition Contract for the 2017-2018 school year between Neptune City BOE and Collier School for two students for the period commencing on September 7, 2016 for a tuition charge based upon a per diem rate of \$307.00/day, total \$64,470.00 per student.

12. To approve tuition contract with Monmouth County Vocational School District for 2017-2018 as follows:

Academy of Allied Health & Science	\$6,360.00
Academy of Law & Public Safety	\$6,360.00
Biotechnology High School	\$6,360.00
Career Center	\$5,500.00
Class Academy	\$6,040.00
Communications High School	\$6,360.00
Design Academy	\$6,360.00
High Technology High School	\$6,360.00
Marine Academy of Science & Technology	\$6,360.00
Shared-Time Regular Education	\$ 860.00

*ACTION FOLLOWUP* \_\_\_\_\_.

**3. PUBLIC RELATIONS**

RESOLUTIONS

None

*ACTION FOLLOWUP* \_\_\_\_\_.

**4. PERSONNEL**

RESOLUTIONS

1. To approve, upon the recommendation of the CSA, the hiring of Kaitlyn Pantaleone as a Teacher, Step 1BA, for the 2017-2018 school year, salary determined by negotiations.
2. To rescind Kelly Pfeiffer as Girls Soccer Coach
3. To approve the following positions and personnel, upon the recommendation of the CSA, stipends pending negotiations:
 

Rafael Kassin	Girls Basketball
John Warn	Boys Baseball
Elyse Sansone	Girls Soccer
4. To approve 2 weeks summer hours pay for Kenneth Dioguardi, Technology Coordinator.
5. To approve, upon the recommendation of the CSA, the hiring of John Warn as a Teacher (upon completion of 50 Hours CE EPP Program) on Step 1 BA, salary determined by negotiations, for the 2017-2018 school year.
6. To accept the letter of non acceptance of offer of employment for the 2017-2018 school year from Meghan Turner.
7. To approve, upon the recommendation of the CSA, the hiring of Susan Gleason as a Teacher, Step 3 BA, salary determined by negotiations, for the 2017-2018 school year.

*ACTION FOLLOWUP* \_\_\_\_\_.